JEFFERSON SCHOOL DISTRICT
MEASURE J CITIZENS' OVERSIGHT COMMITTEE
Meeting Minutes
February 4, 2015

In Attendance: Nicole Riley, Peggi Johnson, Jennifer Couch, Terry Thomas, Chris Potts, Jim Bridges, Mindy Maxedon, Grace Merritt, Anthony Continente

1. OPEN SESSION

a. Call to order – Peggi Johnson called the meeting to order at 9:01 AM
b. Roll Call – Kelly DeLong was absent
c. Pledge of Allegiance was recited
d. MSA (Riley/Potts) approve the agenda

Ayes – 5	Noes – 0	Absent – 1	Abstain – 0
Couch, Johnson, Riley		DeLong	
Potts, Thomas			

2. PUBLIC HEARING – No comments from the public.

3. COMMITTEE UPDATE – One vacancy still exists. Recruitment will continue in the areas of senior citizen group, taxpayer association and farming/agriculture. It was suggested Jim McLeod be recruited as he qualifies in two of the vacancy areas.

4. APPROVAL OF NOVEMBER 5, 2014 MINUTES

MSA (Couch/Potts) approve the minutes, as presented

Ayes – 5	Noes – 0	Absent – 1	Abstain – 0
Couch, Johnson, Riley		DeLong	
Potts, Thomas			

5. UPDATE ON MEASURE J PROJECTS AND TIMELINE – The Traina School gymnasium contract was approved in November. Since then some drainage issues were addressed. Rain delayed the project further as did moisture level in the ground, which occurs naturally. Soil has been amended with a geo-grid barrier and a layer of soil. The soil is being tested this week which pushes the project completion date to February 1, 2016.

Regarding the Jefferson project, building A has ninety-percent of a roof. Framing, windows, and the cafeteria are the next areas where we will see action. The new gym's structure is well under way and the back parking lot is done. Rain shouldn't impact the project. Increment II, which included the water tank, is being readied for the contract.

In the area of technology spending, 600 Chromebooks are on order and will be distributed to sixth through eighth grade students. The technology carts were received.

6. INPUT FOR FEBRUARY NEWSLETTER – Technology, Traina and Jefferson project status, series A, B, C balance or status, photographs and member search were all suggested for inclusion in the next newsletter.

7. REVIEW NEW CONTRACTS OBLIGATING BOND FUNDS – Charles Walker, inspector; Milani & Associates, survey services and Wallace Kuhl, materials testing and inspection were provided for the committee's review.

8. APPROVAL OF EXPENDITURE REPORTS FOR CURRENT PROJECTS AND PROGRAMS – Mindy Maxedon asked if the committee would be comfortable with eliminating reporting of closed-out projects; the committee agreed.

MSA (Thomas/Potts) approved the expenditure reports

Ayes – 5	Noes – 0	Absent – 1	Abstain – 0
Couch, Johnson, Riley		DeLong	
Potts, Thomas			

9. **SERIES A, B & C FUND BALANCES –** Mindy Maxedon reviewed fund balances.

10. **ACCEPTANCE OF 2013-14 FINANCIAL AUDIT AND 2013-14 PERFORMANCE AUDIT** – There were no findings to report. A three-year cycle for audit services with Cichella and Tokunaga is in place which is in-line with the district financial audit.
MSA (Riley/Couch) approved the 2013-14 financial and performance audit

Ayes – 5	Noes – 0	Absent – 1	Abstain – 0
Couch, Johnson, Riley		DeLong	
Potts, Thomas			

11. **FUTURE BUSINESS –** The status of the field conditions was discussed. Dr. Bridges provided an update. This month all fields will be aeriated, and amended and reseeded.

12. **UPCOMING EVENTS –** The next meeting is tentatively set for May 6, 2015.

13. **ADJOURNMENT TO TOUR OF FACILITIES –** 9:40 AM
MSA (Potts/Thomas)

Respectfully submitted,

Jim Bridges
Superintendent
Jefferson School District

DRAFT